

**South Yorkshire Mayoral Combined Authority  
 Officer Scheme of Delegation  
 Record of Officer Decision Form**

**(Regulation 7 of The Openness of Local Government Bodies Regulations 2014)**

Please send this completed form to: [SYMCAMeetings@southyorkshire-ca.gov.uk](mailto:SYMCAMeetings@southyorkshire-ca.gov.uk)

1	Subject of decision/report title:	Annual Charges 8 x 8
2	Decision Date:	08/05/2024
3	Background/reason for decision/purpose of report:	8x8 is SYMCAs all-in-One Cloud Phone System.  Annual charges for the service for 2024 – 2025 are due for payment, a cost of £67,862.40.
4	Options considered:	8x8 was found to be the best option for the organisation's telephone requirements.
5	Decision:	To pay the annual charges of £67,862.40 to ensure continuation of service via direct award under HealthTrust Europe's (HTE's) ICT Solutions 2023('ComIT3') to Insight.
6	Background documents:	None.
7	Type of decision Key/Non-Key:	Non-Key
8	Officer making decision: (Director or Statutory Officer)	Nick Brailsford, Assistant Director of Digital Transformation, on behalf of s73 Officer
9	Contact details (telephone number or email):	nick.brailsford@southyorkshire-ca.gov.uk
10	Does the decision maker have a conflict of interest?	No
11	Consultations (where appropriate):	No consultations were required.
	i. If over £250k have you consulted Portfolio Lead Member?	i.
	ii. Other	ii.

12	Any Legal, Financial, or Equality Implications considered:	None
13	Have Finance Team confirmed budget availability	Yes  <b>Budget code:</b> REDACTED
14	Signature (Stat Officer or Director) and Date:	Nick Brailsford, Assistant Director of Digital Transformation, on behalf of s73 Officer  08/05/2024

<b>For Democratic Services Team use only:</b>	
<b>Date received by Governance Team:</b>	<b>09/05/2024</b>
<b>Processed by:</b>	<b>Sarah Pugh, Democratic Services Officer</b>
<b>Dem Services Ref No:</b>	<b>2024-042</b>